

Interlake High School

2018 – 2019 Band Handbook



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1. Bands Overview

Welcome to an exciting, fun-filled year of band at Interlake High School! You are part of a dynamic program with an established tradition of excellence. Band students at Interlake register for **Concert Band** (freshmen), **Symphonic Band** (sophomores, juniors, and seniors), or **Wind Ensemble** (seniors, juniors, and sophomores, all by audition). An audition process that happens during the first quarter of the school year determines the placement of students in Wind Ensemble and Symphonic Band. The bands perform regularly at school concerts, community events, and band festivals. All Interlake band students fully participate in both the Interlake Marching Band and Interlake Pep Band.

Marching Band and Pep Band

The Interlake Marching Band performs at home football games and selected parades including the Issaquah Salmon Days Parade, the Seattle Macy's Day Holiday Parade, and the Ballard 17th of May Parade. Outside of the usual calendar events, special destination marching band trips occur. Students and parents participate and help in fundraising efforts for these planned special trips. Marching band uniforms and "Extra Extra Loud" pep band t-shirts worn at marching and pep band performances are school provided.

Required attendance and participation in marching band and pep band activities factors into your course grade.

Marching band practice takes place during class periods approximately over the first quarter of the school year. To facilitate the important opportunity of different class periods to meet together, learn field show formations, and practice on the football field, mandatory marching band rehearsals happen on the Friday tutorial periods of home football games.

The Interlake Pep Band performs at home basketball games during the winter sports season (including playoff games if necessary), as well as at school assemblies and special events throughout the school year. Mr. Kim and Mr. Gillespie supervise the pep band at performances while the drum majors lead and conduct the band. The provided "Extra Extra Loud" pep band t-shirt must be worn at all of the basketball game performances, with casual dress allowed for the rest of your clothes.

Early Week Marching Band Camp

Over the second or third week of August Interlake, all band students participate in a friendly week of fundamental marching drills and working together to learn marching band music. In this positive experience, incoming students new to Interlake High School make friends, and all students enjoy a lasting comradery and *esprit de corps* among band members. Importantly, it is during this week of marching activities that bands students are fit for marching band uniforms and prepare the first two field shows. Early week culminates with a BBQ lunch celebration hosted and provided by the Interlake Music Parents Association.

Section leaders are required to attend Early Week Marching Band Camp.

Drum Majors

The drum majors are the student leaders to all of the Interlake band students. They regularly attend advisory meetings with Mr. Kim and Mr. Gillespie to plan marching band and pep band activities, and coordinate all marching practices. Drum majors are most visible when they are leading the band in parades and halftime field shows.

The directors select drum majors following an audition process that involves feedback from Interlake administrators, a student survey, an interview, and a performance audition. **Drum majors are required to attend a summer drum major camp to practice leadership skills and baton techniques.**

Jazz I and Jazz 2

As an Interlake band student, you may audition over the first two weeks of September for placement in the Interlake Jazz I or Jazz II ensembles. The jazz bands perform throughout the school year at concert, community events, and jazz festivals. Jazz I and Jazz II are full-year, for-credit graded courses. Jazz bands rehearse during "0" period 7:05 – 7:55am every school day.

2. Student Expectations

Expectations for Interlake Band Students

- Students will behave in a respectful, courteous, and helpful manner to all adults and peers.
- Students will be on time for all ensemble rehearsals, performances, and activities.
- Students will fully participate in all requirements, activities, and performances of their ensembles.
- Students will assume responsibility for keeping track of all information posted on the Interlake Music Department website (www.interlakemusic.org)
- Students will manage their Charms account and ensure that their current contact information.
- Students will support, assist, and teach each other in a positive fashion at appropriate times.
- Students will be responsible for keeping track of all assessment deadlines, concert performances, rehearsals, and events of the Interlake High School Band Events Calendar.
- Students will accomplish all the assigned reading, listening, practicing, and written assignments outside of class time.
- Students will monitor and track their attendance in sectionals, and will appropriately communicate with section leaders about sectional schedules.

Attendance Policy for Interlake Band Students

- Attendance is mandatory for all ensemble rehearsals and performances.
- Every unexcused absence will result in a loss of points towards your grade.
- Every unexcused tardy will result in a loss of participation points towards your grade.

3. Uniform and Concert Attire, Policies

Marching Uniform

Your marching band uniform includes a beret, marching baseball cap, wool pants, and a heavy wool jacket. Uniforms are stored in the uniform storage room. The pants are fit length-wise and have an adjustable waist and suspenders. You must provide your own black socks and appropriate black shoes. Athletic shoes are fine, but they must be all black with no white markings. Black socks should be at least mid-calf high, not the black ankle sport socks. Depending on the weather, you may choose to wear a t-shirt under your uniform jacket. Please take note that the uniforms cost over \$500 each, and can take up to 6 months to order, so accordingly take care while wearing and handling your uniform.

In parade competitions, adjudicators score uniformity in appearance along with technical and artistic performance.

Your uniform will be stored in a garment bag labeled with your name, jacket number, pants number, and beret number. Parent volunteers distribute the uniforms before events and collect the uniforms after events. Students are responsible for properly hanging their uniform on the hangers provided, or, if instructed to do so, on chairs to dry if marching in the rain has occurred. Please do not store shoes or any heavy objects inside the garment bags. Marching shoes and socks will not be stored in the band room. Drum majors will provide instruction on proper storing of uniforms at the beginning of the marching season.

Students must report any stains, loose snaps or buttons, or other damage immediately before putting away a uniform. If you have a problem with your uniform, notify one of the uniform parent volunteers as soon as possible. Students assume responsibility for any loss or damage of uniforms, and for resultant school fines.

Pep Band Uniform

For pep band performances students will wear the “Extra Extra Loud” pep band t-shirt (provided) with casual pants and shoes.

Concert Attire

Concert Band, Symphonic Band, and Wind Ensemble students are responsible for purchasing concert performance attire.

Please reference the 2018 – 2019 “Concert Dress Uniform Buying Guide” for tips and instructions about purchasing the concert dress uniform.

Interlake Band Baseball Caps

Marching band students will be assigned a band baseball cap for use throughout their time in the Interlake band program. Occasionally, when directed, marching band students will wear the band baseball caps as an alternative to the band beret in performances. When not in use band baseball caps will be stored in the uniform storage room. Students may purchase their own band baseball cap for \$40 from the Interlake Music Parents Association.

4. Fees and BSD Instrument Rental Policy

All fees may be paid directly to the school accountant's office at Interlake, or through the Bellevue School District online payment website. Uniform fees are due during Early Week Marching Band Camp in August.

- **\$50 Uniform Fee**—Paid by all band students. This fee covers the cost of cleaning and maintaining the marching band uniforms, and the purchase of the “Extra Extra Loud” pep band t-shirts.
- **\$30 Transportation Fee**—Paid by all band students. If you are also in Jazz I or Jazz II you will pay this fee twice. Like sports, the fee is per activity. This fee covers the costs of transportation to band events and performances. Please note that this will possibly not cover all transportation costs, and some additional out-of-pocket expenses may be incurred throughout the year.
- **\$25 Music Fee**—Paid by all band students. This funds generated from this fee apply to sheet music purchases and other miscellaneous costs not covered by the Interlake general budget.
- **\$75 BSD Instrument Rental Fee and Policy**—Paid only by students who rent or use a Bellevue School District instrument for the 2018 – 2019 school year. This fee is applied per instrument unless otherwise arranged by the directors. Students are responsible for the instrument(s) checked out to them. If a BSD instrument is lost, stolen, or damaged, this must be reported immediately to Mr. Kim or Mr. Gillespie. The student is responsible for the cost of the repair or replacement of that instrument. **Please note that Bellevue School District instruments are available on a limited, needs-based basis.**
- **\$25 Jazz Activity Fee**—Paid by all students enrolled in either Jazz I or Jazz II. This funds generated from this fee apply to sheet music purchases and jazz studies materials not covered by the Interlake general budget.
- **\$65 Interlake Student ASB Card**

Need-based scholarships are available for qualifying students. Please do not hesitate to talk to your counselor.

5. Events

Marching Band Early Week

In the second or third week of August, the marching band meets at Interlake High School for one full week of daily session from 9am – 3pm to practice marching drills, learn marching band music, and be fit for marching band uniforms. This experience prepares the band to perform at home football games

at the beginning of the school year, and is a great way for incoming freshman band students to meet new friends before the first day of school! Early week culminates with a social barbeque for band students and their families hosted by the Interlake Music Parents Association.

Home Football Games and Halftime Marching Field Shows

For marching band performances at home football games, students meet in the Interlake band room at 5:45pm to change into their uniforms. At 6:30pm the band, joined the IHS drill team and cheer squad, marches around the field on the track before taking their position together in a designated area of the home side bleachers. Mr. Kim or Mr. Gillespie directs the band in playing the National Anthem prior to the start of the game. The drum majors lead the band as they play during timeouts and other opportunities throughout the game. At halftime, the band performs on the field, followed by the drill team. The band students break during the third quarter, and then return to play for the fourth quarter. Immediately following the game the marching band performs in front of the music concession stand to thank parent volunteers for their support.

Parades

- Issaquah Salmon Days Parade, Saturday, October 6. Notes: meet at the Interlake High School in the early morning. School buses provided for transportation to and from downtown Issaquah.
- Seattle Macy's Holiday Parade, Friday, November 23. Notes: meet at Interlake High School in the early morning. Charter buses provided for transportation to and from downtown Seattle. Students will wear blue "Santa" hats instead of berets for this parade.
- Ballard 17th of May Parade. Notes: this is an early evening parade. School buses provided for transportation to and from Ballard.
- Portland Starlight Parade, Saturday, June 1

Concerts, Festivals, and Competitions

Students perform at a variety of concerts and festivals throughout the year. There is a fall, winter, and spring, and year-end concert held in the Interlake Performing Arts Center. The combined Symphonic Band and Wind Ensemble plays at Interlake senior graduation ceremony.

All Interlake Bands participate in adjudicated festivals throughout the school year. Festivals provide educational experiences and music clinics to students, and serve as a third quarter common performance-based assessment for the Bellevue School District.

Students can find updated performances and events posted on the Interlake Music Parents Association website calendar at www.interlakemusic.org.

Usual Interlake Bands Concert Events

Eastshore KingCo Jazz Festival	Jazz I and II
Eastshore Regional Solo & Ensemble Festival	All band students
UW Band Festival	Symphonic Band
CWU Wind Ensemble Festival	Wind Ensemble
Eastshore KingCo Band I Festival	Wind Ensemble
Newport Jazz Festival	Jazz I and II
Eastshore KingCo Band II Festival	Concert Band and Symphonic Band
Buddy DeFranco Jazz Festival	Missoula, MT, Jazz I and II
Reno Jazz Festival	Reno, NV, Jazz I
Bellevue Jazz Festival	Jazz I and II

6. Interlake Music Parents Association

Every parent of a student registered for band, orchestra, or choir at Interlake is part of the Interlake Music Parents Association (IMPA), a nonprofit organization that serves to support the directors and all music students. While there are no membership fees or dues, we request that each family consider how they can help to support Interlake music students through any combination of volunteering or financial donations. All parents are invited and welcome to attend the monthly IMPA evening meetings typically held in the Interlake Career Counseling Center

For more information and updates, visit the IMPA website at www.interlakemusic.org.

Fundraising

IMPA supports all music programs at Interlake High School through a variety of short-term and long-term fundraising campaigns. Funds raised apply to the purchase of new sheet music, repair and replacement of instruments, providing student scholarships; and to fund guest clinicians, field trips, festival fees, and new uniforms. Donations to the IMPA are tax-deductible and gratefully accepted! IMPA is a non-profit 501(c)(3) organization. Don't forget your matching funds form if you work for Microsoft, Boeing, or other companies that match their employees' charitable contributions.

An easy and fun way to help raise funds for the music department is by volunteering at the music concession stand at home football games. This opportunity is a great way to meet other music parents,

and get an up close and personal look at the marching band (which descends on the booth in the third quarter of the game)! Parents can take shifts for either the first half or second half of the game.

Other Volunteer Opportunities

Here are some other ways to support the Interlake Music program and get to know your fellow IMPA members:

Chaperones	Attend parades, festivals and other outings
IMPA Board of Directors	Serve as President, Vice-President representing one of the groups (Choir, Orchestra, Band, Jazz Band), Secretary, or Treasurer.
Fundraising Coordinators	Cookie Dough Sales, IHS Auction, Concession Stand, Entertainment Books, and more!
Communications	Website, email. etc..
Volunteer Coordinator	Coordinate volunteers for band events throughout the year
Photographer	Take pictures of band activities for the yearbook, website, and other publications

7. Miscellaneous

Sectionals

Band students are required to attend eight sectional rehearsals per ensemble class they registered in for each quarter of the school year. Each sectional attendance counts 20 points towards a cumulative 160 points in the grade book for the gradebook category. Student section leaders, appointed by Mr. Kim and Mr. Gillespie, schedule and lead each sectional rehearsal. Students are responsible for monitoring their sectional attendance, communicating with section leaders, and tracking the sectional schedules (often posted on the dry erase board in the band room).

Practice Rooms and Instrument Lockers

Band students are welcome to use Interlake practice rooms during lunch and tutorial periods. The instrument lockers are located in the main hallway between the music wing and the theater. Students who own their instrument must buy their own lock if they wish to obtain a music locker. Please see Mr. Kim to check out an instrument locker.

Music Activity Letter

Students may earn an activity letter in the Interlake music program. Students must accumulate 100 points to receive the activity letter, much like a varsity sports letter. Points may be carried over from year to year until a letter is given. Once you have earned a letter, you may begin collecting points the following school year for a second letter starting again at zero points. You may start earning points the summer before any given school year.

8. Charms Student Login and Account Set-up

The music department and the Interlake Music Parents Association use the Chars Office Manager system to communicate through email about important information about band events and updates. It is important that band students and their parents manage their Charms student accounts in order to receive this communication.

Please enter and verify that the correct contact information in your student's account in the Interlake High School Band Charms system by completing the following steps:

1. Log on to www.charmsofficemanager.com, and click the "ENTER" link at upper right.
2. Locate the "PARENT/STUDENT/MEMBERS LOGIN" section of the web page.
3. Login to your student program account using the following school code:

InterlakeHSBand

- This will bring up the main parent page. This will allow you to look at the "public" calendar for our Interlake band event list, handouts and other files.
 - Clicking on an event on the calendar brings up the details for that event, such as times, attendance requirements and equipment/uniform necessities. Clicking on "event list" puts all of the calendar information in a list form for easy printing.
4. Enter your student ID number in your **Student Area Password**, another more detailed screen appears with even more options to view your uniform assignments, music assignments, financial records, forms and inventory. Once you have first entered this ID number, you may create your own, unique password by clicking on the "keyhole" (**Change Password**) button.
 5. Enter your student contact information in the **Update Student Detail** section (click the **Personal Info** button to access this page).
 6. Enter contact information for at least at least one adult parent/guardian in the **Add New Adult** section (click the **Add New Adult** button to access this page).

9. Sign-Off Letter

Please check off the following, sign below, tear page off, and return to the band room inbox.
Due Tuesday, September 4 (20 points, Participation)

- I have read the 2018 – 2019 Interlake Band Handbook, and I acknowledge the following:
 - Student Expectations
 - All School Rules Apply (refer to Interlake High School Student Handbook)
 - Attendance Expectations
 - Uniform and Concert Attire, Policies
 - Class Fees
 - Sectional Rehearsal Expectations

- We understand that student attendance, class participation, respectful behavior and attitude are expectations and factor into the student's grades.

- We have updated our student Charms account.

- We have settled class fees with the Interlake accountant or BSD online fee payment website

- We have visited the Interlake Music Parents Association website at www.interlakemusic.org

Student Name Printed

Student Signature

Parent/Guardian Name Printed

Parent/Guardian Signature